



HM Government

## Leyland Town Deal Board

Thursday, 14th September, 2023, 8.00 am

Paddock Room, Civic Centre, West Paddock. Leyland PR25 1DH and  
Microsoft TEAMS

### Agenda

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|--|---------------|
| <ol style="list-style-type: none"><li><b>1 Apologies for Absence</b></li><li><b>2 Minutes of the meeting held on 6 July 2023</b><br/>Copy attached for approval.</li><li><b>3 Progress Update</b></li><li><b>4 Risk Register</b></li><li><b>5 Any other business</b></li><li><b>6 Date of next meeting</b></li></ol> | (Pages 3 - 6) |
|--|---------------|

Chris Sinnott  
Chief Executive

Electronic agendas sent to Members of the Leyland Town Deal Board  
The minutes of this meeting will be available on the internet at  
[www.southribble.gov.uk](http://www.southribble.gov.uk)

Forthcoming Meetings  
To be confirmed

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# Agenda Item 2

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All Board members agreed that everything should be done to progress this issue as a priority.

**Resolved:** That the Chair write to the Environment Agency (countersigned by Katherine Fletcher MP) to request that a designated officer for this project.

## **Post Minute Note:**

Subsequent to this meeting, we received a duly made letter from the Environment Agency confirming they have everything required to assess and determine the application and require 2 months for this exercise, which aligns with the programme associated with the demolition so we have not progressed with a letter from the Board on this basis.

## **41 Progress update / next steps**

Portia Taylor-Black gave a presentation on the next steps for the town deal project.

The Chair stressed that it was important to ensure good public relations and manage the visual appearance of the site to the public whilst work was being undertaken. One of the most effective ways of achieving this was via hoarding / “informationals”, comprised of changeable panels to update the “story” about the project.

It was also noted that the panels would make good advertising space for local businesses.

**Resolved:** That designs be brought to the next meeting.

## **42 Any other business**

The Chair referred to the Blackburn “Festival of Making” event supported by the Arts Council, UCLAN and Creative Lancashire. He cited the event as a good example of how to re-engage Town Centres. He indicated that the organiser had agreed to speak to the Town Deal Board.

Councillor Foster also referred to a forthcoming recruitment event in Leyland aimed at contractors/local businesses. Further details would be circulated nearer the time.

The Chair indicated that he had been approached by the Chair of the Preston Town Deal for a meeting, which would be a good opportunity to share best practice.

The Chair also indicated that he was due to meet with members of the Local Probus Group, which included retired senior business leaders, in the Autumn. Other members of the Board were welcome to come along.

## **43 Date of next meeting**

Members discussed the need to be kept updated on project progress in between Board meetings.

# Agenda Item 2

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## Resolved –

- i) that Adam Nickson, Head of Property and Development and his team be requested to issue monthly updates to the Board (excluding commercially sensitive information).
- ii) That the next meeting of the board be held on Thursday, 14 September 2023 at 8am in the Civic Centre, Leyland.

Chair

Date

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